



Sacred Heart Catholic Elementary School

10482 LeMoyné Blvd.

D'Iberville, Mississippi 39540

Phone: 228-392-4180 Fax: 228-392-4859

Website: sacredheartelementary.org

Jane Sema, Principal

Vicky Quave, Administrative Asst.

Rev. Robert Higginbotham, Priest

February 1, 2010

Dear Parents/Guardian,

The registration packets for the fall are attached. On the first page of the packet, you will find two tuition rates. First are the rates from the 2009-2010 school year which will be effective until April 15, 2010. The second are the rates which will go into effect on April 16. Therefore, by registering before April 15, you will receive a discounted rate. Below are the discounts you will receive if you register by April 15, 2010.

1. If you register by April 15 you will be locked into the previous year's tuition rates. The previous rates do not include tuition assistance which you may have already received. (Previous tuition rates are a savings of \$75.00 per child)
2. If you are in need of tuition assistance and register by April 15, pay the registration fee, and the tuition assistance packet is turned in to the office, you will not have to pay the tuition assistance application fee of \$35.00. (A \$35.00 savings)
3. For an additional savings, recommend Sacred Heart Catholic Elementary to other families and you will receive a \$20.00 credit off your tuition for each family you recommend that registers by April 15.

In addition to the above incentives we will continue to offer a 10% discount for tuition payments paid in full by August 1 and the 5% discount for the two payments plan which are due August 1 and January 1. If you are not financially able to participate in these two incentives you may still pay your tuition by the 10 month payment plan.

Also in your registration packet, you will find a form for free and reduced priced meals. This form helps us to receive federal funding for tutoring. It is important that we receive this form signed by each family even if you do not qualify for free or reduced lunches. Please return this form with your registration packet by April 15. If you need additional forms for incoming siblings please contact the office.

I hope all of you take advantage of the incentives offered and will register your child as soon as possible. We are constantly working to improve and make Sacred Heart Catholic Elementary one of the best schools on the Coast by continuing to develop the children to the best of their God given potential, but we need your assistance in planning ahead. Thank you for your support.

Sincerely,
Mrs. Sema

Sacred Heart Catholic Elementary School Tuition Rates for 2010-2011

Early registration rates are available between February 1
and April 15 of 2010

Parish Affiliated with One Child	\$3,150.00
Parish Affiliated with Two Children	\$4,900.00
Parish Affiliated with Three Children or more	\$6,250.00
Non Parish Affiliated with One Child	\$4,150.00
Non Parish Affiliated with Two Children	\$6,100.00
Non Parish Affiliated with Three Children or more	\$7,650.00

Tuition rates which will be implemented on
April 16, 2010

Parish Affiliated with One Child	\$3,225.00
Parish Affiliated with Two Children	\$5,050.00
Parish Affiliated with Three Children or more	\$6,475.00
Non Parish Affiliated with One Child	\$4,225.00
Non Parish Affiliated with Two Children	\$6,250.00
Non Parish Affiliated with Three Children or more	\$7,875.00

Parish Affiliated means that your family is a member of one of our supporting parishes, Sacred Heart or St. Mary's in Woolmarket. The family supports the parish by using the envelopes and is active in fundraising activities for the parish and the school. If a family belongs to another parish outside of Sacred Heart or St. Mary's, that family would have to have written permission from their parish priest giving them permission to attend a school other than the school supported by their parish.

A **Non Parish Affiliated** family does not attend any of the affiliated parishes

Sacred Heart Catholic Elementary offers three options for tuition payments:

One payment in full by August 1st – **10% discount**

Two payments in full: **5% discount**

First payment due by August 1st and second payment due January 1st

10 Monthly Payments:

First payment due August 1st last payment due May 1st

Registration Forms

New students will need to supply a Birth Certificate, Social Security Card, Shot Compliance Form 2021 and, if Catholic, a Baptismal Certificate.

Fees

Each student will pay a one time fee of \$300.00 at registration.

The fee includes:

\$50.00 for fieldtrips;

\$55.00 for technology;

\$100.00 for books (snack fee for the Preschool students)

\$20.00 for activities;

\$10.00 for the Superintendent's fees;

\$10.00 insurance;

\$5.00 for powerschool (an online parents access to student assignment and grade book;

\$5.00 for the school reach phone and email emergency services;

\$20 for the playground fund;

\$20.00 for the teaching supply fund.

These fees are required and non-refundable.



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Dear Parents/Guardian:

Welcome to Sacred Heart Catholic Elementary School where your child will develop a foundation for life and shine like a star! Sacred Heart Catholic Elementary shares the responsibility with the parents, the church and the community to educate the children enabling them to become a mature, responsible member of society.

The mission of Sacred Heart Catholic Elementary School is to provide an environment allowing each student the opportunity to reach his/her God given potential with instruction, discipline and Catholic values which focuses on the formation of a strong moral character, academic excellence, ability to serve others and the motivation to achieve.

Therefore, a Catholic education is only one way for your child to reach the ultimate goals of life and Sacred Heart Catholic Elementary School is only an extension of the education that begins in the home. Parents/guardians are the primary educators and thus are responsible for providing a family atmosphere filled with love, respect, and a desire for what is good and right. The family provides the learning atmosphere where the child can develop values, and a positive attitude with the love of Christ, and the school reinforces these characteristics with the academics of education.

A Catholic school is funded by the tuition, the registration fees and the support of our parishes. In an effort to balance financial independence and reasonable tuition rates, we expect the parents to participate in the following fundraising events throughout the year: Bingo, Bazaar, Art Festival, and other special event fundraisers decided upon throughout the year. To help plan these events you are expected to attend the Parent Teacher Committee meetings. With your support, cooperation and involvement your time at Sacred Heart will be appreciated not only by the faculty and staff but also the children.

With these thoughts in mind, we welcome each of you to Sacred Heart Catholic Elementary School. Together let us pray, teach, live, serve, and grow in the love of God and each other.

Sincerely,

Mrs. Sema,
Principal of Sacred Heart Catholic Elementary School

Suggestions for the parents to help ensure everyone is working together to help each child shine.

1. Maintain a united authority with the school.
2. Be consciously aware of the fact that obedience has to be taught at home, it cannot be learned at school if it hasn't been reinforced and practiced at home.
3. Have an honest idea of your child's capabilities. Your child will be successful if he/she is not frustrated into thinking that he/she is expected to perform at a higher level than his/her ability allows or if he/she is not challenged to meet his/her capability.
4. Reinforce the teaching of respect for others and the property of others.
5. Encourage your child to develop good study habits.
6. Monitor your child's television viewing both in time and content of programs. Encourage active participation in family activities. In addition, monitor your child's use of the computer and telephone.
7. Provide a good Christian example for your child, through family prayer and regular attendance at Mass as a family. Use appropriate language at all times and practice Christian examples for your child to observe.
8. Supervise homework. Let your child do his/her own work unless you see that the work is being done improperly. Encourage your child to discover and correct his/her own mistakes.

Acknowledgment and Agreement of Parent Responsibilities

I, _____, have read the letter which states the parent's role of a student at Sacred Heart Catholic Elementary. I accept the responsibility of being a parent at Sacred Heart Catholic Elementary and agree to participate in the following activities throughout the school year:

Help my child with homework and read with him or her daily
Parent Teacher Organization (meets on the first Tuesday of each month)
Bingo – Sunday afternoons (work at least 4 hours 4 different Sundays)

Dates you will be able to work: _____

_____ Bazaar – October (work two hours out of the weekend event)
Art Festival – April (work two hours out of the one day event)
All Other Fundraising Activities

Signature

Date

Print Name

Sacred Heart Catholic Elementary

Diocese of Biloxi

Department of Education

Family/Student Registration

Misrepresentations:

The education of students at Sacred Heart Catholic elementary School is based upon an agreement between the school and parents. The School agrees to provide educational services in exchange for the parents' payment of tuition/costs and their promise to abide by policies, procedures and rules of the school. The information provided on this form induces the school to enter into this agreement and, therefore, ANY MISREPRESENTATION, INNACURACY OR UNTRUTH IN THE INFORMATIO PROVIDED HEREIN, WHEN DISCOVERED, MAY BE GROUNDS, IN THE SOLE DISCRETION OF THE SCHOOL, FOR SUSEQUENT RMOVAL OF THE STUDENT(S) FROM THE SCHOOL AND THE TERMINATION OF THIS AGREEMENT.

Education of children with special needs:

Consistent with the Gospel, Catholic Schools do not discriminate and believe that all children would benefit from an educational experience that includes the teaching of religious and moral values. In reality, however, due to limited financial resources Catholic schools are not able to effectively provide appropriate educational programs for all students. Some students require certain educational program modifications and resources that we are not able to provide with in our schools. The law recognizes this in the fact that, while public schools must make a "reasonable accommodation" to educate all students, we are called upon to make ONLY "minor adjustments" to out educational program for those students who would otherwise be qualified for admission. If your child has special needs you are free to request a program modification on the attached form. Provide that your child is otherwise qualified for admission, if the required program modification constitutes "minor adjustment" the child may be admitted however, if more than a "minor adjustment" is needed then the child would be better served by an institution equipped to serve that particular need. ANY TIME IT BECOMES APPARENT THAT A CHILD REQUIRES MORE THAN "MINOR ADJUSTMENSTS" TO BE EFFECTIVELY EDUCATED, THE SCHOOL RESERVES THE RIGHT TO MAKE THIS KNOWN TO THE PARENTS ALONG WITH THE FACT THAT THE CHILD'S EDUCATIONAL NEEDS COULD BE BETTER SERVED ELSEWHERE."

With regard to the school's educational program, if you would like to request any program modifications or accommodations or make known any special needs, you may do so here:

Has your child participated in: _____ Speech _____ Title I Tutoring _____ Other

If other please explain:

Family Information Form

Student's Names: _____,

How were you informed about Sacred Heart Catholic Elementary School? _____

Parents/Guardian

Mother Name: _____

Address _____

City _____ State _____ Zip Code _____

County _____

Home Phone _____ Cell Phone _____

Employer _____ Work Phone _____

E-mail Address _____

Step Parent Name _____ Phone No. _____

(If applicable)

Marital Status: Married Divorced Single Parent

Father Name: _____

Address _____

City _____ State _____ Zip Code _____

County _____

Home Phone _____ Cell Phone _____

Employer _____ Work Phone _____

E-mail Address _____

Step Parent Name _____ Phone No. _____

(If applicable)

Marital Status: Married Divorced Single Parent

Guardian Name _____

Address _____

City _____ State _____ Zip Code _____

County _____

Home Phone _____ Cell Phone _____

Employer _____ Work Phone _____

E-mail Address _____

Marital Status: Married Divorced Single Parent

Please attach copy of Guardianship Decree.

Religion _____ Parish _____

EMERGENCY CONTACT

Student Names: _____,

The following people may be called in the event of an emergency, to pick my child(en) up from school:

Contact #1

Name _____ Relationship _____
Home Phone _____ Cell Phone _____

Contact #2

Name _____ Relationship _____
Home Phone _____ Cell Phone _____

Contact #3

Name _____ Relationship _____
Home Phone _____ Cell Phone _____

Contact #4

Name _____ Relationship _____
Home Phone _____ Cell Phone _____

Contact #5

Name _____ Relationship _____
Home Phone _____ Cell Phone _____

My child(ren) **may not be picked up** from school by the following individuals:

MORNING AND EXTENDED CARE

Morning care begins at 6:30 a.m. to 7:30 a.m.

Extended care hours are from 3:15 p.m. until 5:30 p.m.

Extended Care services will be billed at \$2.00 an hour.

Your child(ren) will go directly to extended care if he/she is not picked up by 3:15 p.m.

Please check yes or no determining your child's participation in morning care Yes _____ No _____

If applicable, please mark the days your child will be attending the Extended Care Program:

_____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday
_____ Occasionally

STUDENT INFORMATION

First Name _____ Middle Initial: _____ Last Name: _____

Grade _____ Student goes by: _____

Social Security No. _____ Race _____

Birth Date _____ Birth Certificate No. _____

Student lives with: Mother Father Grandparent Other Guardian

Guardianship with: Parents Mother Father Grandparent Other

Legal Guardian's Name: _____

Sacramental Data	Date	Church	Priest
Baptism			
Eucharist			
Reconciliation			
Confirmation			

Has the student ever been the subject of, or threatened with, expulsion, suspension, alternative schooling, or similar disciplinary measures? _____ Yes _____ No

If yes, explain:

Has student ever been charged with any crime? _____ Yes _____ No

If yes, explain:

Students Past School Record

If you are transferring from another school, please complete the following information:

Sacred Heart Catholic Elementary School has my permission to request my child's records.

Name of School last attended: _____

Address: _____

Phone No. _____

List all Schools Attended	Town or City, State	School Year	Grade	Years in each Grade

Parent/Guardian Signature: _____ **Date**

Permission to Publish Photographs on Website and Newspaper Articles
(Authorization to disseminate and utilize information and waiver a remuneration and of Liability)

I hereby grant Sacred Heart Catholic elementary School the right to obtain disseminate and utilize the following listed information pertaining to my child/children:

(List student's names here) _____

Without cost, remuneration, royalty fee or expense, on its website, in the print media, in school publications, on the radio or on television programs and with out further notice:

1. Photographic images, video images or similar technology which may effect a visual representation of my child/children including candid images taken during school hours and/or at school functions;
2. Audio or digitally reproduced, taped and other vocal reproductions and representations of my child/children's voice;
3. Honor roll list containing my child/children's name in conjunction therewith;
4. Citizenship, religious and other awards received by child/children as judged appropriate for inclusion;
5. Samples of child/children's work (ex. Art, essays, etc.);
6. School newsletter or school publications with any reference made to my child/children or his/her class activities.

I understand that no photographic or visual reproduction of my child appearing on the school's website/home page will identify my child/children by name. My child/children, however may be identified by name in other media representations I understand that all images, reproductions, content or other information which is not hereby authorized to be appropriate utilized shall become the property of Sacred Heart Catholic Elementary School, to be used as deemed appropriate in its sole discretion, without royalty payments, fees or remuneration of any kind.

Further, I waive and release any claims for damages or liability against Sacred Heart Catholic Elementary School, its related parishes or the Catholic Diocese of Biloxi, which I may now have or have in the future, arising out of in any way connected with the reproduction, use and dissemination of the above authorized information on my child/children upon the aforementioned media sources.

(Please check one of the following statements)

_____ I **do wish** to grant Sacred Heart Catholic Elementary School the right to obtain disseminate and/or utilize the above information pertaining to my child/children.

_____ I **do not wish** to grant Sacred Heart Catholic Elementary School the right to obtain disseminate and / or utilize the above information pertaining to my child/children.

Parent/ Guardian Signature

Date

Print Name

Sacred Heart Catholic Elementary School

Procedure for Internet Access

Sacred Heart Catholic Elementary School provides access to the Internet for all students, faculty and staff. Students must have permission from at least one of their parents/guardians to access the Internet at school.

Any use of the Internet at Sacred Heart Catholic Elementary School must comply with the philosophy and rules of discipline already in place as outlined in the Student/Parent Handbook as well as all policies and procedures and any infraction of these rules while accessing the Internet will be dealt with as with any other infractions. The use of the Internet is a privilege, not a right, and inappropriate use will result in disciplinary action by school officials and/or the cancellation of those privileges. Each user who is provided access to Internet and related technologies will participate in a discussion with assigned staff persons concerning proper use of the network. A student's activities while using the Internet in this school must be in support of education and research, and consistent with the educational objectives of Sacred heart Catholic Elementary School. Such constitutes "acceptable use" under this policy. In addition, a student accessing the Internet from a school site is responsible for all online activities that take place through the use of the access line. Students are required to have teacher supervision when accessing information.

Actions which constitute "unacceptable use" and, therefore, violate this policy, include by the way of illustration, but will not be limited to the following;

1. Using impolite, abusive, or otherwise objectionable language in messages;
2. Placing unlawful information on the Internet;
3. Using the Internet illegally in ways that violate federal, international, state or local laws or treaties;
4. Using the Internet at school for non-school related activities;
5. Sending messages or data that is likely to result in the loss of the recipients work, data, and /or hardware or software;
6. Sending chain letters, flame letters, etc., or pyramid schemes to lists or individuals, and any other types of use that would cause congestion of the Internet or otherwise interfere with the work of others;
7. Using the Internet for advertising or commercial purposes;
8. Using the Internet for political lobbying
9. Sending or receiving copyrighted materials or materials protected by trade secret without the owner's permission;
10. Knowingly giving one's (school's) password to others;
11. Using another person's password;
12. Using Internet access for sending or retrieving pornographic, threatening or violent material, such as information on bombs, and/or inappropriate text files, or files dangerous to the integrity of the network;
13. Circumventing security measures on school or remote computers or networks;
14. Attempting to gain improper access to another's resources, programs, or data; Copy of Most current diocesan Policy Book
15. Vandalizing, which includes any malicious attempt to harm or destroy data of another user on the Internet, and also including the uploading or creation of computer viruses;
16. Revealing one's name, address, phone number or any personal information to any person or identity on the system (with a requirement to immediately disconnect and inform a faculty member should anyone request this information of you);
17. Falsifying one's identity to others while using the Internet;
18. Changing any computer fields that do not belong to the user.

It is understood that any e-mail received through the online access at the school will not be considered private and will be read by a staff member. No student should solicit e-mail personally. Parents will not send e-mail to individual students. Any messages that are inappropriate use will be reported. Use of any information obtained via the Internet and related technologies are at the user's own risk. The educational programs governed by the school specifically deny any responsibility for the accuracy or quality of information obtained and makes no warranty with respect thereto or costs incurred thereby.

All students who will be using the Internet at Sacred Heart Catholic Elementary School and at least one of the parents/guardians of each shall sign and return a form in substantially the following format before the student is allowed to participate in the services, to wit:

STUDENT'S AND PARENT'S AGREEMENT ON USE OF THE INTERNET

We / I have read the policy on Acceptable Use of Internet Access at Sacred heart Catholic Elementary School and my child and I understand fully and agree to abide by the principals and guidelines contained therein. As the student, I agree that should I encounter or become aware of any misuse of Internet access, I will immediately inform the principal, teacher or staff member about same. As the parent/guardian, I hereby give my permission for my child to access the Internet at the school with the supervision of the faculty and/or staff. In addition, we, both student and parent/guardian, agree that we have read and shall refrain from those actions referred to in the policy which are considered unacceptable to the proper use of Internet resources.

STUDENT'S SIGNATURE

PARENT / GUARDIAN'S SIGNATURE

DATE

Parish Affiliation Form

Please check the parish you are affiliated with, print your name and your child/children's name. The school officials will deliver the form to the pastor and the principal to complete their portion of the form. You will be informed if you qualify for the subsidy rate and tuition assistance or if the information is not verified.

_____ I am affiliated with Sacred Heart Parish in D'Iberville

_____ I am affiliated with St. Mary's Parish in Woolmarket

_____ I am affiliated with _____ Parish in _____

Parent's Name: _____

Student Names: _____ Grade _____

I _____ have verified that the _____
(Pastor) (Family Name)

family is a member of _____ Parish.
(Parish Affiliated with)

Does this family qualify for Tuition Assistance? _____ Yes _____ No

If yes, for what amount? _____

Pastor's Signature Date

I _____ verify that the _____
(Principal) (Family Name)

Family is supportive and active in the fundraising efforts of the school.

Principal's Signature Date

